

**FILE NO: 064/036**

**MINUTES**

**Rehabilitating Roe 8 Advisory Committee Meeting**

**Tuesday, 19<sup>th</sup> February from 2.00- 4.00 PM**

**Meeting Room, Wetlands Centre Cockburn, Bibra Lake**

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**Advisory Committee Attendees:**

|           |                |     |   |
|-----------|----------------|-----|---|
| Catherine | Baudains       | CB  | Australian Association of Environmental Education     |
| Lou       | Corteen        | LC  | Cockburn Community Wildlife Corridor                  |
| Kim       | Dravnieks      | KD  | Community   |
| Ted       | Griffin        | TG  | Community   |
| Tim       | Barling        | TB  | Conservation Council WA                               |
| Angela    | Jakob          | AJ  | Coolbellup Community Association                      |
| Tim       | Fisher (proxy) | TF  | Department Biodiversity, Conservation and Attractions |
| Jozina    | DeRuiter       | JDR | Hamilton Hill Community Group                         |
| Robert    | Dunn           | RD  | Native Arc  |
| Rachel    | Standish       | RS  | Perth Urban Restoration Science Advisory Committee    |
| Gail      | Beck           | GB  | South West Aboriginal Land and Sea Council            |
| Guy       | Boggs          | GBG | Western Australian Biodiversity Science Institute     |
| Diana     | Corbyn         | DC  | Wildflower Society                                    |

**Other attendees:**

Linda Metz (LM) - Rehabilitating Roe 8 Project Manager (City of Cockburn)

**Apologies**

Heidi Mippy (HM) Aboriginal Reference Group

Felicity Bairstow (FB) Wetlands Centre Cockburn

**1. Minutes from previous meeting**

Nil

**2. Business arising from previous meeting**

Nil

**3. Correspondence**

Inward

|       |            |  |
|-------|------------|--|
| Email | 17/02/19   | Murdoch University Turtle Research project summary and funding outline |
| Email | 31/01/2019 | Nature City Conference flyer and information Lucy Commander            |

Outward- Nil

**4. Nomination and appointment of chair**

- 4.1 The Project Manager called for nominations for the position of chair. Two committee members nominated for the position: Tim Barling and Kim Dravnieks. LC called for an opportunity for an external chair to be appointed.

This generated discussion amongst the committee members. TG suggested a rotating chair.

GBG suggested the chair would be nominated at the current meeting for the next meeting. **This**

**motion was carried 10-3 (2 absent).**

CB noted that members may also be happy with one chair and called for vote on those who would be happy with one chair. 7 -3 (2 absent).

LM called for chair for today's meeting: Tim Barling voted as chair for 19<sup>th</sup> February 2019.

## **5. Terms of Reference Amendments**

### **5.1 To include option for role of observer non-voting and non-contributory.**

DC sought clarification on role of guest speaker vs observer. Observer is able to attend at the discretion of the committee but cannot contribute directly to the discussion. A guest speaker is invited to provide specific information to the committee.

KD suggested sunset clause is inserted against the role of observer. CB noted that observers may unbalance discussion. All members agreed that committee wishes to be transparent. GB queried on how many observers? TB noted it is at the discretion of the committee. KD noted that the role of each committee member is to disseminate information to group members.

**Motion carried unanimously.**

### **5.2 Section 7.4: Amendment to include dissemination of information with committee representative's groups/organisations. **Motion carried unanimously.****

### **5.3 Section 6.3: Detail process if committee member is unable to attend and has no nominated proxy. Committee agreed that process should be if any member cannot attend they pass information on to the Project Manager to be tabled at the next meeting. **Motion carried unanimously****

### **5.4 Section 6.15: Tenure amends to one year.**

Current Terms of Reference refer to two years tenure. DC and TB expressed concerns that one

year doesn't allow enough time for people to get up to speed.

GBG suggested staggered start to ensure carry over. LC recommended that organizations put in place succession plans for change in membership. TG sought clarification on if the tenure referred to the organization or individuals representing organizations? **Motion rejected 12-0, 1 abstained.**

5.5 Section 5: Update to include decision-making and coordination of the yearly review and revision of the RMP. KD requested that wording be altered to state ..."*Decision making and assist with the coordination of the yearly review and revision of the RMP*". **Motion carried unanimously.**

5.6 Update Section 6.10: to include PM to provide monthly project updates to committee and process should the committee have issue with the PM. **Motion carried unanimously.**

5.7 6.1.7 Committee member reports-section to be added into Terms of Reference. These shall be emailed to the PM one week prior to schedule meeting for members to review prior to meeting. If any committee member has an item for discussion with the committee that shall be listed under Matters of Business and an agenda item requested.

KD requested that reports from groups/committee members must relate to the rehabilitation of Roe 8. Suggestion that reports are sent to Project Manager to accompany agenda. CB commented that submitting reports prior to meeting works well, but wanted to know when questions might be raised regarding items within the reports, and would this form part of the agenda? TB suggested that if there was time the chair could allow questions. Members agreed that a committee member can ask questions of other committee members outside of the meeting, however if an item should pertain to a specific item it should be listed under general business or as an agenda item.

**Action: LM to provide copy of amended ToR with track changes to committee members.**

## **6. Schedule of future meetings**

Members agreed on 2<sup>nd</sup> Thursday of the month.

Next meeting date Thursday 14<sup>th</sup> March 2019, 2-4pm

## **7. Declaration of conflict of interests**

CB- declared interest in project as supporter of Turtle Watch and on staff at Murdoch University.

RS- declared interest as Murdoch University staff member.

No conflict in regards that no member represents Murdoch University and would have no direct benefit (financial) by supporting the project.

## **8. Project Update from Rehabilitating Roe 8 Project Manager**

Six monthly reports supplied. CB and TG did not receive report. KD and other members noted they did not receive committee member list.

Additional information on budget provided by LM. Noted that current expenditure is below budget projection. In part due to getting underway, large community engagement exercises which are yet to be delivered and low numbers of tubestock availability. Activities such as weed control is well underway, level of damage to infrastructure less than anticipated. Formalizing tracks and signage will also need to be confirmed. Budget planning will be required. Budgets can be adjusted according to needs, in some cases may require business case. Each FY new budget. No carry forwards (accumulating funds).

TG commented that project update was quite large and a lot to go through. LM commented that future project updates will consist of bullet points under the rehabilitation and community components. Matters that require input and decisions from committee members will be listed as agenda items. In addition an annual report will be tabled to Main Roads and Minister for Transport and Environment (August 2019).

**Action: LM to provide copy of six monthly report (Jul-Nov 18) and committee list to all members.**

## **9. Matters of business**

- 9.1 LM provided update on progress of Aboriginal heritage survey. LM informed group that based on previous meeting with Gail Beck, Joe Dortch was contacted but declined to be involved. However he provided insight into other people who worked on the dig previously. LC commented that Fiona Hook has been in touch with her and offered to present to the committee.

LM detailed City of Cockburn procurement process given the likely costs of the Aboriginal heritage survey. GBG sought clarification regarding how scope would be developed. LM commented that standard and credible methodology will be used with direct contact being made with particular experts in the field. LM noted that if artefacts are found a submission is made to the Aboriginal Cultural Materials Committee and the Minister. LC commented that Fiona Hook has previously sent a report to the Registrar but received no response. KD commented that Rethink the Link and Cockburn Community Wildlife Corridor had Fiona Hook's reports. TG queried why we would need to know about this? GB commented it's more about protecting the site and that several sites were deleted which allowed disturbance activities to occur. CB questioned how the scope and scale would be determined? GB commented because the dig has already been done outside of the footprint, but now wish to go in the footprint and confirm findings and hopefully have it registered at a state and federal level. LM commented that if site is re-registered then that requires another process such as a Section 16/18 and that this may impact on some of the rehabilitation activities as this would cause site disturbance.

GBG questioned about how the committee might inform the scope of the process? LM agreed that while the committee might not be involved directly with procuring services or assessing quotes/tenders that committee members with specific skills or expertise in this area will be involved in developing methodology or scoping documents. City of Cockburn procurement policy will be applied in all cases, including a qualitative criteria and price. CB addressed TG query about why we need to know about the location of Aboriginal sites: we require an accurate map of the site to enable us, who are advising rehabilitation, want to be sure we are protecting the values of the site.

## 9.2 Community expectations and satisfaction survey

LM explained that the RMP has a number of KPI's within it that refer to community satisfaction and traditional owner satisfaction but the RMP provides no clear metrics or measurable around these targets. As such a consultant (The KP Collective) has been engaged to run two

workshops- one with the RR8AC and one with traditional owners and Noongar community members.

Two dates are being proposed for this engagement workshop:

- Noongar community members: 27<sup>th</sup> March 5pm-7pm with BBQ
- RR8AC: either 28<sup>th</sup> March 2-4pm or 29<sup>th</sup> March 9-11am or 2pm-4pm

LC queried why we are engaging a consultant when we have social scientists on the committee and within groups who can address this? LM commented that we need to bring all the combined expertise into the room to help the consultant define the measurable/metrics. LC suggested we should be reaching out to social scientists who work in this field to help determine these metrics. LM suggested that we have a short time frame and need to progress the survey development to meet the KPI's, committee members are encouraged to obtain additional knowledge and bring it to the table. KD also commented that this committee is probably best placed to provide insight as to what satisfaction would look like. TG suggested we could have a draft survey that could help inform the process as a dry run.

**Carried forward.**

**Action: LM to send out dates and possible times for the community engagement workshop session.**

- 9.3 Trail development- LM noted that there is provision in the budget to formalize 1.5 km of track. LM suggested that North Lake Rd East is a good candidate as the track is showing signs of eroding and it is required to facilitate rehabilitation activities. LM asked committee for suggestions or to take under advisement suggestion of North Lake Rd East. AJ clarification as to what formalization means-LM suggested it would be compacted limestone rather than asphalt. GBG noted outcome of study on concerns of impact of limestone on vegetation- wetlands considered most likely to be impacted. LM commented that suggested track is located in upland area not in the wetland zone. CB queried about possible impact on Aboriginal sites- LM suggested that track proposed is less likely to impact on site of significance, given its location is

further away from the wetland however there is still a possibility. GB confirmed this also. LC commented that tracks were really meant to be pedestrian width only. Suggested that perhaps access from neighboring lot (Lot 800) could be used. LM suggested that this may not be practical as weed spraying may result in damage to bushland and goat tracks being created. LM agreed we must try and minimize track impacts but will need vehicle track. TG commented on Kensington bushland experience. KD commented that we need people to stay on tracks if they are formalized. LM commented also on preference of limestone as part of dieback mitigation. AJ commented that if people are expected to use this as an access might need to consider that track is not straight up and down.

**Item: Carried over.**

**Action: LM provide aerial of North Lake Rd East track as proposed track for formalization.**

#### 9.4 Community Open Day

Date has been set for community open day- Sunday 14<sup>th</sup> April 2019. LM has invited members to participate in this event by hosting a stall on the day. This event is about showcasing the work that the various groups have done in the corridor. The intention is that is this a fun day with music. LM asking if members are able to participate in a number of ways? KD asked about if working group is required? LM indicated that is up to the committee. TB asked if any members wish to create a working group. CB indicated happy to contribute. LM suggested probably don't need formal working group but would like to hear from committee members on their level of involvement.

**Item: Carried over.**

**Action: LM to send out details of event. Members to provide advice on their capacity to participate or be involved.**

#### 9.5 Murdoch Turtle Research Project

Project summary and costings provided to the committee. LM noted that there is an existing

budget item for habitat creation/protection. KD asked are turtles a key species to the rehabilitation? In response CB noted that there is a citizen science component and social science component and that Roe 8 significantly impacted on the turtle's ability to nest. LM added that Section 4.3 in the RMP acknowledges that the turtles while not having conservation listing have local significance. CB felt that the cost-benefit for this project was very positive. GBG wondered if the entire budget should be allocated to this item. TB also queried this. GBG noted that this intent of the RMP was about improving the citizen science outcomes. LM noted that if other opportunities arise then a business case could be put to Main Roads for review of funding.

**Vote to provide full funding as per budget item to Murdoch University for Turtle Research project: carried unanimously.**

9.6 Conference Nature City seminar LM provided some background as to how the discussion with Lucy Commander came about. The seminar addresses nature and conservation outcomes within the urban environment, also some elements of planning for wildlife. The themes strongly align with the Rehabilitating Roe 8 project. However one of the current sponsors is Hanson (mining and construction). AJ declared a concern in regards to being affiliated with this company who have impacted on listed TEC's. KD queried if we have asked Lucy if she is prepared to look for another sponsor. Committee members asked how much the conference would require. TG expressed concerns about being ready to share what we have been doing and what we would get out of it if we were to step in as a sponsor? GBG responded that science and values need to be showcased so that we can better protect our values. Also commented on Hanson has contributed to the work on the Banksia Woodland restoration. KD suggested this provides an opportunity to showcase what we have done and then build on developing our own conference. CB questioned how we ensure Rehabilitating Roe 8 gets the promotional value- would we be better to have front page of The West? LM commented that item can be deferred into new FY-the money does not need to be spent.

**Item: Carried over**

**Action: LM to enquire of Lucy Commander if she is happy to remove Hanson as sponsor and what dollar value we need to contribute to deliver conference.**

## **10. Committee member report**

Coolbellup Community Association. AJ provided advice that the Coolbellup Community Association had some general points on:

- Recognize and not forgetting significance of what's happened.
- King Jarrah
- Interpretation signage

**Action: AJ to send group report to LM for distribution to committee members.**

## **11. Information sharing**

LM request that groups share posts on social media.

Chair nominated for next meeting: Gail Beck (SWALSC)

Meeting close 4:15pm

Next meeting: Thursday 14<sup>th</sup> March 2019 2pm-4pm,

Venue: Meeting room, Wetlands Centre.